



MOIL LIMITED
(A Government of India Enterprise)

VIGILANCE VANI

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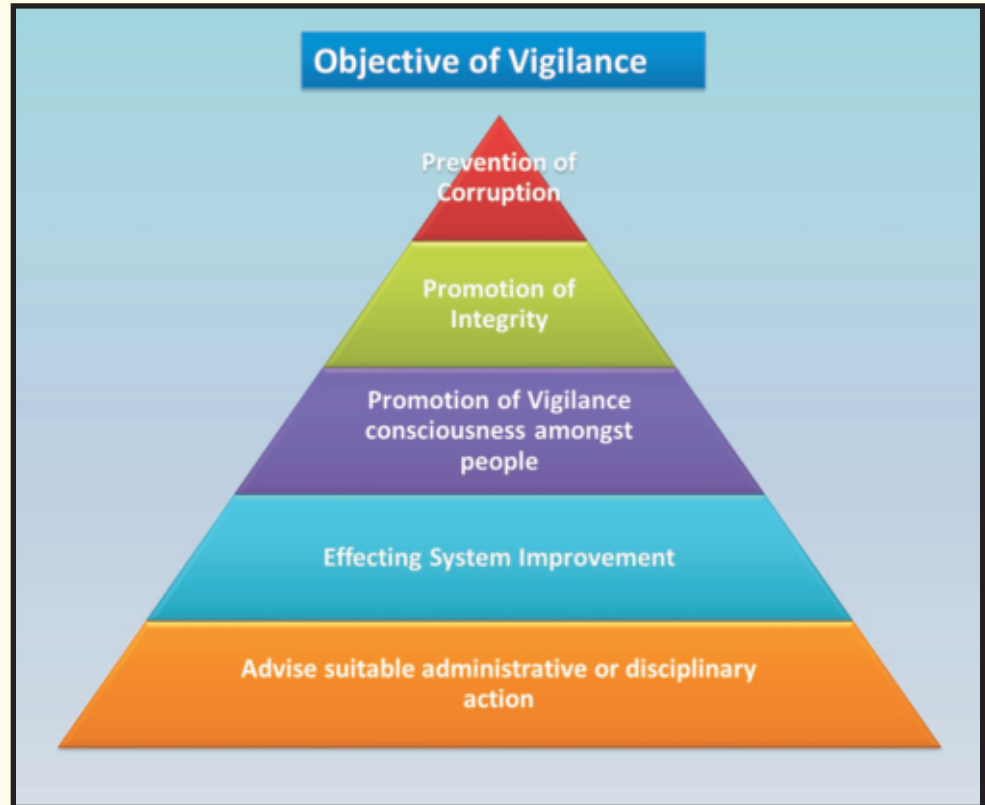
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Precautions to be observed while dealing with Purchase & Works Contracts.

1. Every employee of the company is expected to follow / adhere to the extant Guidelines, Rules, Procedures, Circulars, SOPs etc. in force for judicious discharge of their duties in a fair, transparent and dispassionate manner.
2. While taking decisions maintain contemporary records. Anything explained later on may be treated as afterthought, with the intention to cover up the issue.
3. Continuously review and update the existing rules and procedure, with respect to work requirement and changing environment so that rules remain relevant and adherence is practicable.
4. Use of discretion should be rare, judicious with recorded rationale. In the event of deviation from the laid down rules / procedure, record the deviation along with reason thereof and take approval of competent authority, as per Delegation of Power.
5. The non-redressal of grievances leads to dissatisfaction, often resulting in complaints. Hence, to nip the problem in the bud, pay prompt attention to all grievances at workplace irrespective of the source.

6. The record note of the discussions / minutes of the meeting should be prepared immediately, when the discussions are fresh in memory, lest the point discussed are missed out or get distorted. While signing, write name, designation and date of signature.
7. Conduct surprise checks in your area, to ensure adherence to laid down procedures, in a transparent and fair manner.
8. Monitor the receipt and disposal of Files / Bills received from other department/ agencies to avoid undue delays.
9. An approving / sanctioning authority should have his / her own shortlist of points like delegation of power, availability of budget, extant rules and procedure, etc., which should be checked before granting sanction /approval.

Advisory Issued to Management for systemic improvement by Vigilance

Picking & collection of S. M. Grade from contaminated low grade ROM at Dongri Buzurg

- a. The estimated rate is the vital element in establishing reasonableness of the prices being offered and getting competitive offers. OMS is the main factor governing estimated rate in such pure labour works. It is found that actual deployment is 21.72% lower than that assumed during estimate stage. Thus it is a case of over or inflated estimation. Hence, OMS needs to be derived on the basis of actual deployment in the successfully executed contracts instead of on the basis of considering OMS of past estimates.
- b. Submission of insurance policy before commencement of work may be ensured as per T&C of contract. Necessary penalty clause for late submission of insurance policy may be kept in the terms and conditions of the contract which should be deterrent enough for submission in time. Insurance policy for estimated manpower must be ensured as per provision made in the estimate.

Underground Development 1650' Level at Ukwa Mine

- a. Tender document (NIT) of mining contract work is to be modified by incorporating penalty clause for non-compliance of work contract conditions regarding Labour License, Insurance cover, providing technical supervisors and timely bonus payment etc.
- b. At the current level of execution of individual quantities, vitiation is observed when compared to rates quoted by L-2 bidder for individual items. This needs to be observed while concurring and approving additional quantity of individual items.
- c. Sub level working is normal mode of working in Ukwa Mine. Hence quantity of ore drive may be worked out judiciously at the estimation stage itself.

Gist of important circular published by CVC

Circular No:	Subject:	Details:									
Circular No. 26/12/2022	Commission's Jurisdiction over Officers of Public Sector Insurance Companies and Public Sector Undertakings, clarification- regarding.	<p>➤ In accordance with the provision contained under Section 8 (2) (b) of the CVC Act, 2003, DoPT, vide Gazette Notification dated 12.09.2007 had specified the level of officers in respect of PSUs covered under the jurisdiction of CVC as specified below:</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: center;">Sl.No</th> <th style="text-align: center;">Public Sector Undertakings</th> <th style="text-align: center;">Level of officers</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1</td> <td>Schedule 'A' and 'B' Public Sector Undertakings</td> <td>Chief Executive and Executives on the Board and other officers of E-8 and above.</td> </tr> <tr> <td style="text-align: center;">2</td> <td>Schedule 'C' and 'D' Public Sector Undertakings</td> <td>Chief Executive and Executives on the Board and other officers of E-7 and above.</td> </tr> </tbody> </table> <p>➤ It is clarified that irrespective of pay being drawn by officers of PSUs, the "designation" is the criteria mentioned in the Gazette Notification dated 12.09.2007, to determine the level of officers of Public Sector Undertakings covered under the Commission's jurisdiction.</p> <p>➤ Case involving different levels of officers/officials is to be treated as a composite case and Commission's advice would be required, if at least one officer (involved in that case) is covered under the jurisdiction of Central Vigilance Commission.</p>	Sl.No	Public Sector Undertakings	Level of officers	1	Schedule 'A' and 'B' Public Sector Undertakings	Chief Executive and Executives on the Board and other officers of E-8 and above.	2	Schedule 'C' and 'D' Public Sector Undertakings	Chief Executive and Executives on the Board and other officers of E-7 and above.
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Inspection by VO, MOIL at Kandri Mine



Inspection by VO, MOIL at Munsar Mine

MODUS OPERANDI OF FINANCIAL FRAUDSTERS - Part 13

Reserve Bank of India has taken initiative by publishing a booklet on modus operandi of financial fraudsters for consumer awareness. To prevent MOIL employees from such fraudsters in their professional and Personal capacity while making financial transactions and their activities in social media, it is reproduced below:

Betting Scam

Raju was excited for the latest season of JKL cricket.

The new JKL cricket season is here. There are many stories of easy money through betting. I must try it.

Raju searches for JKL betting groups on the internet.

Click! Click!

Raju installs the flashy app and gets convinced that this is a big company by merely looking at the home screen

Send me the link to install the App.

XYZ betting.com

Fraudster: "We have not received your amount. Kindly expedite the payment to avoid..."

Raju: "Yes, I have installed the App just paid Rs 5000 as instructed. When will I receive the additional credit in my wallet?"

Fraudster: "You will receive the credit by tomorrow."

Welcome, Mr. Raju. We are glad you enquired about the betting. How may I help you?"

"I want to place a bet for this JKL season."

Fraudster: "First, you need to register on XYZ betting.com and as a welcome gift you will receive Rs 5000 on your first recharge of minimum Rs 5000."

"It seems little suspicious but i will wait till morning"

However, Raju got duped and never heard from the fraudster again.

Do's:

- ✓ In case scammed by a fake app/website, one should immediately call his/her bank to block the card/account/UPI service to prevent further transactions.
- ✓ Report the incident to the nearest Cyber Crime Police Station and National Cyber Crime Reporting Portal at <https://cybercrime.gov.in>

Don'ts:

- ✗ One should not make payments on unknown websites.

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